



# Continuing Education (CE) Extension Application Form

## When to Use This Form

CE extensions for courses taken by other providers can only be applied for one additional year beyond the five-year requirement to take a WETT course. For example, if you last took a WETT course in 2019, you would be due to take another WETT course by the end of 2024. You could be granted a one-year CE extension to the end of 2025 if you applied for a CE extension for attendance at one of the approved non-WETT courses/programs listed on the back of this form. CE extension can only be applied for one year, after which a WETT course must be taken.

Date: \_\_\_\_\_

Name: \_\_\_\_\_ WETT certification number: \_\_\_\_\_

Course name: *(Note: must match name of course on the back of this form.)*

\_\_\_\_\_  
\_\_\_\_\_

Date taken: \_\_\_\_\_

Location: \_\_\_\_\_

## Documentation

You will need to submit documentation with this form to prove that you have taken the course. You must submit one of following:

- certificate of completion,
- proof of successful completion of the course, or
- letter confirming successful completion *(provided it shows the date and course name).*

For office use only

Date received: \_\_\_\_\_

Current CE due date: \_\_\_\_\_ New CE due date: \_\_\_\_\_